Company Name and ID #:_____

	Summary of Employee Envelope											
		Current Gifts (Payments)					Future Pledges (Payments)					
	Contributors Name	Cash	Cheque	Credit Card	Card Type		Payroll Deductions	Pre-Auth. Chequing	Post-Dated Cheques	Post-Dated Credit Card	Card Type	TOTAL
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
21												
22												
23												
24												
25												
EMPLOYEE TOTALS												
	Special Events											
1												
2												
3												
4												
5												
SPECIAL EVENT TOTALS												
	Corporate											
TOTAL ENVELOPE												