

Saskatoon Collaborative Funders Partnership

Application Deadline: February 16, 2021

Please email completed applications and attachments to grants@saskatoon.ca

Legal/Registered Name of Organization:

Mailing Address:

P/C:

Phone Number:

Email:

Name of Primary Contact:

Website:

Organizational Purpose: Describe the primary purpose or mission of your organization in 100 words or less.

Type of Organization:

Does your organization have General Liability Insurance? Yes No

If yes, General Insurance Amount:

General Insurance Policy Number:

Are other organizations in Saskatoon and area offering similar services: Yes No

If yes, have you had discussions about working together or amalgamating? Yes No

Organization Corporate Status:

Entity Number:

My organization is a (select all that apply):

Cooperative, Saskatchewan

Registered Charity, Canada

Registered Lobbyist

Has a Board of Directors

Entity Number, if applicable:

Does your organization have a GST Number?

Yes

No

If yes, GST Number:

Does your organization pay Property Tax to the City of Saskatoon?

Yes

No

Information About Your Project/Program/Service/Initiative

Name:

Request: Amount of money requested from the Saskatoon Collaborative Funding Partnership

Project Description: Describe what you are going to do and how you are going to do it in 750 words or less.

Type of Project/Program/Service/Initiative:

Partners: Are you partnering with other organizations in this Project/Program/Service Initiative? Please provide contact information for purposes of verification. Give names of each partner organization and the name, phone number and email address of the contact person. (Max 250 words)

Target Population: Who is the primary target population for your project/program/service/initiative? If your program is open to all or the general population, leave blank.

Target Age Group(s):	Preschool (0-5)	Children (6-12)	Youth (13-18)
	Young Adults (19-29)	Adults (30-64)	Seniors (65+)

Gender:	Female	Male	Not Specified
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Vulnerable/Marginalized Group(s):

Indigenous People (First Nations, Metis, and/or Inuit)	LGBTQ2S+
Racialized Minorities and Newcomers	Women & Girls
Youth (under 18 years old)	Seniors/Elders
Special Needs/Disabilities	Other

Target Population Continued:

Quality of Life/Health Related Issues:

- | | | |
|--------------------------|---------------------------------------|----------|
| deaf and hard of hearing | blind or visual impairment | mobility |
| speech or language | chronic health condition | other |
| addictions/mental health | cognitive abilities/learning capacity | |

Number of Participants: How many people do you expect to participate in your program/project/service/initiative?

If your project is an awareness campaign aimed at the general public, how many people do you expect to reach?

Involvement of Target Population: How will you involve the target population in the design, delivery and evaluation of your project/program/service/initiative? (Check only those with the most relevance to your program.)

- representatives will sit on advisory committee/board of directors
- community consultations/focus groups will be held
- members of the target population will assist with design, delivery and/or evaluation of the program
- informal
- contacts and conversations will be held
- other

Purposes/Outcomes: What are the anticipated outcomes of your program/project/service/initiative? (Check a maximum of two boxes.)

- | | |
|--|--|
| better health for individuals | greater cooperation |
| better health/wellbeing for entire communities | higher standard of living in community |
| safer community | increased participation in community life |
| more people with adequate housing | increase participation in the economy |
| reduction in drug/alcohol use | greater self-reliance for individuals and families |
| higher education levels | improved service delivery |
| increased skill levels | other |

Focus: What is the focus of your project/program/service/initiative? (Check a maximum of two boxes.)

- | | |
|------------------|---|
| the arts | infrastructure - development and/or maintenance |
| community safety | physical/mental wellbeing of individuals/groups |

Focus Continued:

- | | |
|--------------------------------|-----------------------------------|
| crime prevention/reduction | food security |
| cultural development | anti-racism and/or reconciliation |
| education/upgrading/skill dev. | wellness/health promotion |
| homelessness/housing | other |

Location: Where will the project/program/service/initiative be provided?

- | | |
|--|---|
| city wide | particular neighbourhoods (please specify below) |
| area outside Saskatoon (please specify below) | other (please specify below) |

Delivery Methods: What method will you be using to deliver services? (Check only the primary methods that will be used.)

- | | |
|--|--------------------------|
| counselling (one on one) | one-time special event |
| counselling (group) | drop-in centre |
| home visits | on-the-job training |
| classroom instruction | toll-free telephone line |
| workshop/seminar | other |
| online communication (Zoom, Skype, etc.) | |

Awareness Method: How will you make the target population aware of your program/project/service/initiative? (Max 250 words)

Dates: Estimated start and end dates of the project/program/service/initiative. If you are applying for an ongoing program and service please indicate dates for your program year.

Project Start Date:

Project End Date:

Results of your Project/Program/Service/Initiative

In this part of your application, please tell us how you intend to evaluate or measure the results of your project/program/service/initiative.

Evaluation Methods: What methods will you use to measure the results of your project/program/service/initiative? (Check only those that are most relevant.)

Please be sure the information you provide below relates back to the anticipated outcomes for your project.

written survey of program participants

interview with program participants

focus groups with program participants

pre/post assessment with program participants

written survey of professionals (teachers, social workers, etc.) working with program participants

interviews with professionals (teachers, social workers, etc.) working with program participants

counting - number of program participants, number of meals served/lbs of food, shelter nights provided, number of phone calls received, etc.

other

Describe in 300 words or less what you hope to achieve through this project? Include the proposed impact or change that you are intending to see as a result of this project/program/service/initiative.

Describe in 300 words or less how you will know if you have achieved your desired results?

In the questions below please provide information about in-kind contributions and budget for the project/program/service/initiative you are proposing.

Budget: The budget must be balanced. (Income must be equal to expenditures.)

<i>Income</i>	<i>Amount</i>
Request from Saskatoon Collaborative Funding Partnership	
Cash donations/fundraising	
Grants from other sources (list and describe below)	
Revenue (eg. fees)	
Other (list and describe below)	

Total Income

<i>Expenses</i>	<i>Amount</i>
Staff salaries	
Staff benefits	
Honorariums	
Program expenses (eg. food, paper, books, sports equipment, etc.)	
Equipment (eg. computers, fridge, stove, etc.)	
Transportation	
Promotion/publicity	
Evaluation expenses	
Building rent	
Other	
Other	
Other	

Total Expenses

Other Sources of Income: Have you applied for funding from other agencies for this project/
program/service/initiative? Yes No

Please describe them below. (See example.)

Funder Name	Amount Requested	Amount Confirmed
<i>SK Government (Ministry of Education)</i>	<i>\$4714.24</i>	<i>\$4714.24</i>

Saskatoon Collaborative Funders Partnership

Certification: All applicants must complete this certification.

I give permission for the information in this application to be shared with all members of the Saskatoon Collaborative Funding Partnership.

I hereby certify that the information contained in this application is accurate and complete.

I Agree

Board Approval: Has your board of directors seen and approved this application?

Yes

No

Not Applicable

Signature:

Date:

Attachments to Include:

- 1) Financial Statements (.RTF or .PDF only)
- 2) Budget to Actual - Please attach a copy of your organizations most recent financial statement with a comparison to your budget for the same time period (budget to actual). For provincial or national organizations, please provide a summary of revenue and expenses for the Saskatoon office. (.RTF or .PDF only)
- 3) Board of Directors List
- 4) In-Kind Contributions - What non-cash, in-kind contributions will be available to this project? For example, in-kind contributions include use of office or meeting space, transportation services, use of office equipment, access to secretarial and administrative support, and volunteer time. (Refer to application guide for more information about in-kind contributions.)

For questions, please contact the Grants Administration Clerk at **306-975-3383** or by email at **grants@saskatoon.ca**